

Friends of Ann Bernadt and Nell Gwynn Nursery School Inaugural AGM

Monday 17th September 2018 – Held at Ann Bernadt Nursery School

Those Present : -

Lynne Cooper (Executive Head Teacher)

Sibhan Harrison

Francine Campbell

Olukemi Oketope

Angela Namagandh

Sian Sinclair

Ian Williams

Oluwakemi Adego

Dylan Kendle

Jana Ikere

Agenda items

1. Apologies for Absence were received from Constanza Lees
2. The Head teacher welcomed the Friends meeting. Attendees introduced themselves
3. The Head teacher discussed the objectives of the group which was to provide an enhanced interface between staff and the community whilst at the same time providing the community with an opportunity to get involved in events and fund raising for the school
4. It was decided that the organisation would be a Friends Association as time in nursery school can be quite short and a Friends association would allow for families to continue their involvement after their child had left the school
5. The UK model constitution was unanimously adopted by the group

6. Election of officers and Committee members

Chair - Dylan Kendle put himself forward for Chair and was Seconded by Jana Ikere, all those present were in agreement, Dylan Kendle duly voted in as Chair.

Sian Sinclair – put herself forward as vice-chair was seconded by Dylan, all those present were in agreement, Sian Sinclair duly elected as Vice-Chair

Secretary - Siobhan Harrison – proposed herself, Seconded by Jana Ikere, all present agreed, Siobhan duly appointed

Ian Williams proposed himself as co-Secretary to act if Secretary was in absentia. Seconded by Lynne, all present agreed. Duly elected.

Lynne Cooper proposed Elaine Lyn, School Business Manager, as co-treasurer, seconded by Dylan, Elaine Lyn duly appointed as Co Treasurer

Jana Ikere proposed herself as co-Treasurer, seconded by Sian, all present were in agreement, Jana Ikere elected as co-treasurer.

7. School Business Services were proposed by LC to act as Independent Examiner of Accounts for year ending 2018/19
8. Signatories of Bank Account to be Elaine Lyn and Jana Ikere
9. Key contact for Friends of Association Siobhan
10. It was agreed to hold a Winter Fair as an initial event. Date proposed Saturday 8th December, time to be finalised at next meeting.

ACTIONS

Siobhan to set up Whats App group

Jana to research whether we need any sort of liscence

Fran to contact local estate agents about advertising using boards

Lynne to ask parents to write Joy, Peace, Love (possibly Celebrate) for use in Christmas Card

Dylan – to co-ordinate card work and research print costs

ALL – to research possible raffle prizes to run at both schools in the run up to Fair

Possible stalls – Santa's Grotto, Cake Sale, Lunch Kiosk, used toys, books, parents hire for crafts, gift stall, children's craft table, good quality used children's clothes and equipment

Next Meeting Monday 1st October 9.30